



Shuhada-e-APS University of Technology, Nowshera

Transcript Application Form

Student Name: _____ Father's Name: _____
Department: _____ Reg. No.: _____ Contact No.: _____
CNIC No.: _____ Date of Birth: _____
Year of Admission: _____

Note: Clearance from the following sections is mandatory.

Finance Section

Name of Officer: _____
Designation: _____
Signature: _____

Library

Name of Officer: _____
Designation: _____
Signature: _____

Hostel

Name of Officer: _____
Designation: _____
Signature: _____

HoD

Name of Officer: _____
Designation: _____
Signature: _____

Date of Submission: _____ Signature of the Student: _____

Instructions:

- *Fee for Semester Transcript (Normal): Rs. 250/-*
- *Fee for Semester Transcript (Urgent): Rs. 500/-*
- *Fee for Final Transcript (Normal): Rs. 500/-*
- *Fee for Final Transcript (Urgent): Rs. 1000/-*
- *Fee shall be deposited in Bank of Khyber, Nowshera Branch*
- *Normal transcript will be provided in 20 working days after the submission of application form and Urgent will take a period of 10 working days*
- *Attach attested copy of your CNIC*
- *Attach a copy of your last degree duly attested/verified by the concerned Board*
- *Attach two passport size photographs with white background*

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RECEIPT

Received application for transcript on urgent/normal basis from Mr/Ms _____ S/D of _____
Registration No. _____ of Department _____ on _____

Tentatively, transcript shall be ready for collection on _____ and will be issued on production of this receipt.

Signature: _____ Designation: _____